

❖ **General assessment regulations and guidelines:**

- Students must use either of the 2 colors on their answer sheets: **Blue or Black**
- Students must be present at school 20 minutes before the exam starts.
- Students are required to wear the standard school uniform for the entire assessments.
- Any form of written notes, digital devices (inc. wearables), books or extra paper of any kind and for any purpose is not permitted.
- Student's belonging will be at designated sections and outside of designated "exam rooms".
- Paper or answer booklets will be supplied. Any rough working notes are to be handed to the supervisor at the end of the examination.
- Where calculators are permitted for an examination, they must be nonprogrammable, battery/solar powered and silent in operation. Operating manuals, reference cards, programmable calculators and print-out attachments relating to use of a calculator are not permitted in the examination room without the prior permission of the supervisor.
- If a student wishes to go to the toilet or becomes ill during an examination, they must raise their hand and will be escorted out by a supervisor. Students must not leave the room unaccompanied to go to the rest room.
- Students are to leave school grounds at the latest of 30 minutes once their exam is concluded.
- If an assessment is delayed or canceled due to unforeseeable circumstances, the said assessment will take place once all assessments on the schedule have concluded, after the last assessment on the announced timetable. Under such conditions, a secondary version will be announced by the school.